

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR UTILITY DISTRICT (THE “DISTRICT”)  
HELD  
February 24, 2026

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Tuesday, February 24, 2026, at 5:00 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck  
Ed Schultz  
Jenny Robinson

Also, In Attendance Were:

Carley Herrick, Evan Tufts, Matt Musil, Suzanne Bennett, Nate Bell and Kelli Reid;  
Wasatch Peaks Ranch  
Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

**Call to Order:**

The meeting was called to order at 5:00 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:00 P.M. on February 24, 2026, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*

**Public Comment:**

None.

**Minutes from January 27, 2026, Regular Meeting:**

The Board reviewed the minutes. Trustee Schultz made a motion to approve the minutes from the January 27, 2026, regular meeting. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

FINANCIAL MATTERS

**Payment of Claims:**

Ms. Reid reviewed the payment of claims with the Board. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**December 2025 Financials:**

Mr. Tufts reviewed the December 2025 Financials with the Board and discussed the upcoming budget amendment. Various questions were asked and answered and a discussion ensued. Trustee Derck requested a more detailed summary of the 2025-2026 budget amendment, the future 2026-2027 budget, and a summary of the AR at the next meeting. Trustee Robinson made a motion to approve the December 2025 Financials. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**MANAGER AND OPERATIONAL MATTERS**

Mr. Bell provided the Board with an update regarding the new Utility Manager and off season maintenance work.

**LEGAL MATTERS**

**Records Retention Schedule:**

Ms. Herrick reviewed the proposed Records Retention Schedule with the Board. Trustee Robinson made a motion to approve the Records Retention Schedule. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**Pump Station 3 Lease:**

Ms. Herrick reviewed the Pump Station 3 Lease with the Board. Trustee Schultz made a motion to approve the Pump Station 3 Lease. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**BOARD MEMBER MATTERS**

None.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, Trustee Robinson motioned to adjourn the meeting at 5:21 p.m. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Respectfully submitted,

By *Gary Durck*

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District Chair

Attest:

By *Carley Herrick*

\_\_\_\_\_  
District Clerk


# DRAFT Minutes 02-24-2026 (WPR Util)


Final Audit Report

2026-03-25


Created:	2026-03-25
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
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## "DRAFT Minutes 02-24-2026 (WPR Util)" History

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