MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR UTILITY DISTRICT (THE "DISTRICT")
HELD
November 25, 2025

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the "Board") was convened on Tuesday, November 25, 2025, at 5:01 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:
Gary Derck
Ed Schultz
Jenny Robinson

Also, In Attendance Were:
Carley Herrick, Evan Tufts, Suzanne Bennett, Matt Musil, and Kelli Reid; Wasatch Peaks Ranch
Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:01 p.m. by Trustee Derck, who recited the following:

"As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:01 P.M. on November 25, 2025, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah's Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from October 28, 2025, Regular Meeting:

The Board reviewed the minutes. Trustee Robinson made a motion to approve the minutes from the October 28, 2025, regular meeting. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

FINANCIAL MATTERS

Payment of Claims:

The Board reviewed the payment of claims. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Propane Rates:

The Board reviewed the proposed propane rate schedule. Trustee Schultz made a motion to set a public hearing for December 16, 2026, at 6:00 PM. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

MANAGER AND OPERATIONAL MATTERS

Trustee Derck gave an update on the Districts' ongoing operations.

LEGAL MATTERS

Propane Dedication

Ms. Herrick reviewed the Propane Dedication Resolution and supporting documents with the Board. Following review and discussion, Trustee Robinson made a motion to approve the Propane Dedication Resolution and supporting documents. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Privacy Notice:

Ms. Herrick provided an update on recent revisions to the Public Notice on the Districts' website and updates to the District's records retention schedule.

BOARD MEMBER MATTERS

Trustee Derck gave an update on the Mile High Propane contract.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:12 p.m. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Respectfully submitted,

By Gary Derck

District Chair

Attest:

By Carley Herrick

District Clerk

DRAFT Minutes 11-25-2025 (WPR Util)

Final Audit Report 2025-12-17

Created:	2025-12-17
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
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"DRAFT Minutes 11-25-2025 (WPR Util)" History

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