

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR UTILITY DISTRICT (THE “DISTRICT”)  
HELD  
March 24, 2026

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Tuesday, March 24, 2026, at 5:03 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck  
Ed Schultz  
Jenny Robinson

Also, In Attendance Were:

Carley Herrick, Evan Tufts, Matt Musil, Suzanne Bennett, and Kelli Reid; Wasatch Peaks Ranch  
Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

**Call to Order:**

The meeting was called to order at 5:03 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:03 P.M. on March 24, 2026, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*

**Public Comment:**

None.

**Oath of Office**

Trustee Robinson and Trustee Schultz took the oath of office.

**Minutes from February 24, 2026, Regular Meeting:**

The Board reviewed the minutes. Trustee Robinson made a motion to approve the minutes from the February 24, 2026, regular meeting. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

## FINANCIAL MATTERS

### **Payment of Claims:**

Ms. Reid reviewed the payment of claims with the Board. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

### **Proposed Amendment to the General Fund of the Budget for Fiscal Year 2025-2026 and Public Hearing:**

Mr. Tufts reviewed the Proposed 2025-2026 Budget Amendment with the Board. Trustee Schultz made a motion to approve the Proposed Amendment to the General Fund of the Budget for Fiscal Year 2025-2026. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Trustee Robinson made a motion to set the public hearing to take public comment on the Budget Amendment on April 24, 2026 at 5:00 PM. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

### **Late Fee Policy:**

Ms. Herrick reviewed the Late Fee Policy with the District. Trustee Schultz made a motion to approve the Late Fee Policy. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

## MANAGER AND OPERATIONAL MATTERS

Trustee Derck provided the Board with an update regarding the District's latest water quality report.

## LEGAL MATTERS

### **Service Provider Rates:**

Ms. Herrick reviewed the updated Service Provider Rates with the Board. Trustee Schultz made a motion to approve the Service Provider Rates. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

### **Ethics Policy Acknowledgement:**

Ms. Herrick led a discussion regarding annual Ethics Policy acknowledgements for all trustees and officers of the District

## BOARD MEMBER MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Robinson motioned to adjourn the meeting at 5:18 p.m. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk


# WPR Utility - Minutes 03-24-2026


Final Audit Report


2026-04-28


Created:	2026-04-28
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
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## "WPR Utility - Minutes 03-24-2026" History

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